

## **FINANCE/PROPERTY/RESOLUTION COMMITTEE**

**May 13, 2010**

The meeting was called to order at 1:00 p.m. May 13, 2010, by Chairperson, Mike Murray. Committee members present were Mike Murray, Joe Komisar, Pete Adler and Dan Weiss.

Also present were Jim Kraft, Larry Krmar, Marcia Bauer, Terry Mesch, Bruce Severson, Darlene Brunner, Monica Bauer and Nancy Richardson.

Pete Adler and Dan Weiss reviewed and approved the vouchers.

### **1. Reorganization**

Nominations were taken for the Chairman of the Committee. Pete Adler nominated Mike Murray for Chairman. Seconded by Joe Komisar. There were no further nominations. Motion by Joe Komisar, seconded by Dan Weiss, to close nominations and that a unanimous ballot be cast for Mike Murray and that he be declared Chairman of the Finance/Property/Resolution Committee. Motion carried.

Nominations were taken from the floor for Vice-Chairman of the Finance Committee. Joe Komisar nominated Dan Weiss for Vice-Chairman. Seconded by Mike Murray. There were no further nominations. Motion by Pete, seconded by Joe to close nominations and cast a unanimous ballot for Dan Weiss and that he be declared Vice Chairman of the Finance/Property/Resolution Committee. Motion carried.

### **2. Public Comments on Agenda Items**

No public comments on agenda items were presented.

### **3. Approval of Minutes**

Dan made a motion to accept the minutes of the April 13<sup>th</sup> and the February 11<sup>th</sup>, Finance Committee meeting. Joe seconded. Motion was unanimous and the minutes approved.

### **5 Terry Mesch – Old Courthouse Tree Trimming.**

Terry reported that the tree trimming and removal at the Old Courthouse has been completed. When supervising the work, Terry observed there was an ash tree that should have also been listed on the job bid for removal. Terry instructed Dregney Tree Removal Service to remove the tree. Removing this tree cost an additional \$250.00. Terry stated that the Historical Society would be willing to pay for half the cost of removing the tree and was requesting the County pay the other half. Motion by Joe, seconded by Dan, to pay \$125.00 to Dregney for removal of the ash tree in the Old Courthouse lawn, with the Historical Society paying Dregney \$125.00 and paying for the cost of grinding the stump. Funding would come from Courthouse Repair line item. Seconded by Dan. The vote was unanimous.

*(Continued)*

**4. James Kraft – Extension Committee – Fair Ground Improvement**

In a previous meeting, Jim had asked funds be made available for Fair Ground improvements; better ventilation and lighting in the barn, and have higher electrical voltage available throughout the grounds. The job was put out for bids, money was appropriated and the work had started. The person receiving the bid backed out after starting the project and left the project unfinished. Jim, members of the Extension Committee and others, stated they would finish the project for free, charging the county only for materials. Joe made a motion, seconded by Pete, to allow the work to be completed by free labor, with any funds being saved being put in a non-lapsing Fair re-vitalization account to be used for future Fair projects. Motion accepted. The vote was unanimous.

**6. Heidi Stewart – Health Department Computer Equipment purchase.**

Pete stated that Heidi was unable to attend today's meeting. He also stated that the Health Committee had approved the purchase of certain computer equipment using PHER Grant money. Motion by Pete, seconded by Dan, to approve Heidi's request for computer equipment with the funds coming out of the PHER grant money. Motion approved.

**7. Bruce Severson – Veteran Service Office Computer**

The Veteran Service Officer's computer crashed and needed to be replaced. Joe made a motion, seconded by Pete, to replace the VSO computer at a price of \$607.35, with funding coming from the Equipment Replacement Fund line item. Motion carried.

**8. Larry Krcmar****Review 12/31/2009 Fund Balances and amount of surplus available for 2011 Budget**

Larry stated that his audit figures for the end of 2009 are now complete. He also stated there were few Workman's Comp claims and that these funds are in great shape.

Mike Murray stated he would like to see an in-house salary chart comparing county employee's wages to wages of non county wage earners. And to also review the workload between different county offices. The suggestion was made to have the Chairman of each County Committee meet with the Personnel Committee and discuss and compare in-house wages.

**Preliminary discussion regarding 2011 Budget**

Larry will be discussing the 2011 budget process with the County Departments. The Committee would like to see a less than 1% increase over the 2010 levy.

**9. Darlene Brunner****Government Center – lunch room cabinet/sink**

Darlene explained there is a need for a sink in the Government Center first floor employee lounge. Employees are currently using maintenance room/closets for their drinking and other water needs. Along with the sink, cabinets and a counter top were also being requested. Bids were requested and received from various businesses and also a bid for the plumbing was received. The Committee felt that there should be more than one bid for the plumbing portion of the project and asked that this portion of the project be put out for bids and have the updated information brought forward at the next Finance Committee meeting.

*(Continued)*

**House by the Extension Office – heating.**

It was brought to the Committee's attention that the heat was turned on during the winter season to heat the small house next to the Government Center that is primarily used for storage. It was the Committee's recommendation that the heat no longer be turned on in this building during the winter season.

**Resolutions for the May 19<sup>th</sup> County Board Meeting**

Resolutions were presented and signed.

**10. Monica Bauer – Register of Deeds Annual Report**

Monica reviewed her report. Pete made a motion, seconded by Dan, to accept Monica's report and pass it onto the County Board at their next meeting. Motion approved.

**11. Nancy Richardson  
Treasurer's Annual Report**

Nancy presented and reviewed her annual report. Motion by Mike, seconded by Joe, to approve the annual report and pass it onto the County Board at their next meeting. Motion approved

**Update on delinquent taxes**

Nancy updated the Committee on the current list of delinquent property tax payers. She will keep them updated as the year passes and the taxes are paid.

**12. Review of vouchers and journal entries for April, 2010.**

Dan made a motion, seconded by Pete, to approve the following: non-check transfer vouchers 45-10 through 57-10, dated 04/14/2010 through 05/14/2010 and regular vouchers already paid 639 through 778; vouchers being processed today 779 through 849. Payroll check register numbers V9635-V9885, dated 4-17-20-10 through 5-13-20-10. Journals were not inspected at this time. Motion approved. The vote was unanimous.

**13. Committee members to review vouchers.**

Mike Murray and Joe Komisar will review vouchers at the June 15<sup>th</sup>, 2010 meeting.

**14. Public Concerns on Issues Other than Agenda Items**

There were no public concerns presented.

**15. Finance Committee Schedule**

★ Tuesday, June 15<sup>th</sup>, ★ Tuesday, July 13<sup>th</sup>, ★ Thursday, August 12<sup>th</sup>, ★ Tuesday, September 14<sup>th</sup>, ★ Thursday, October 14<sup>th</sup>, ★ Thursday, November 11<sup>th</sup>, ★ Tuesday, December 14<sup>th</sup>.

**16. Adjourn**

Joe Komisar made a motion to adjourn, seconded by Pete. The vote was unanimous and the meeting was adjourned at 2:55 p. m.

Respectfully submitted,

Marcia Bauer  
Pepin County Clerk