

## FINANCE/PROPERTY/RESOLUTION COMMITTEE

April 13, 2010

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The meeting was called to order at 1:00 p.m., April 13, 2010, by Chairperson, Mike Murray. Committee members present were Mike Murray, Joe Komisar, and Dan Weiss.

Also present were Jim Kraft, Larry Kermar, Darlene Brunner, Marcia Bauer, John Egli, Ann Marie Rood, Heidi Stewart, Tim Jones, Rod Glaus, Tim Glaus, Greg Glaus, Jon Seifert, Scott McCurdy, Travis Schroeder, Dave Hewitt and Terry Mesch.

Mike Murray and Joe Komisar reviewed and approved the vouchers at 12:00 p.m...

**1. Public Comments on Agenda Items**

No public comments on agenda items were presented.

**2. Approval of Minutes**

Joe made a motion to accept the minutes of the March 11<sup>th</sup> Finance Committee meeting. Dan seconded. Motion was unanimous and the minutes approved.

**3. John Egli**

**Pepin County 2010-2015 Land Records Plan**

John outlined the 2010-2015 Pepin County Land Records Modernization Plan to the Committee. He pointed out a few of the new proposed projects such as, creating a new “ftp” server which has a large capacity and faster speed, upgrading the current “ArcMap – Editor” to ArcInfo, upgrade the current land records server, considering an off-site backup service to create back-up files, wireless networking, color orthophotography and possibly integrating the military grid system. John stated the Land Records Committee previous met to review the plan, made a few changes and accepted the plan. Motion by Joe, seconded by Dan, to accept the plan as presented and forward it onto the County Board for approval. The vote was unanimous.

**Pepin County 2010 Land Records Grant**

John next outlined the WLIP (Wisconsin Land Information Program) Grant Application Base Budget and Training and Education Plan to the Committee. Pointed out under the Budget portion of the plan were \$2,000.00 for WG Xtreme and \$1,200 for ROD Direct yearly consultant maintenance/enhancement fees. John noted that the plan had to be submitted to the State by June 1<sup>st</sup>. Joe made a motion, seconded by Dan, to approve the budget as presented. Motion approved, vote was unanimous.

**Change in the 2009 Base Budget Grant Application Section under Budget Section**

In the 2009 Base Budget Grant Application Section under #12. Budget, it is stated:

A. \$2,000.00 be provided for ArcImgs/yearly consultant maintenance/enhancement fee and

B. \$6,200.00 be provided for the purchase of ROD Direct; and \$3,600.00 for a three year maintenance contract. John requested that this be changed to funding the conversion of

WebGuide II over to WG Xtreme for \$3,000.00, purchase ROD Direct for \$6,200.00, purchase

a one year maintenance contract on both - \$2,000.00 on the WG Xtreme and \$1,200.00 on ROD Direct all from the 2009 Land Records grant. The conversion fee for ACS in the amount of \$3,895.00 would have to come out of local Land Records monies. Mr. Egli also stated \$3,200 could be removed from LiDAR "banking fund" and allocated for a one year maintenance on WG Xtreme and ROD direct. Motion by Joe, seconded by Dan, to approve John's request. Motion carried.

**4. Ann Marie Rood**

**Sales Representative for Thomas Gregory Plat Book Publications.**

Ms. Rood noted that she had previously met with John Egli and Terry Mesch regarding selling Pepin County plat books. She noted that she has already sold advertising spots for the new book to area businesses and is looking to have a product developed and ready to sell in the near future. Ann stated that if Pepin County were to sell the books, they could keep half the price of each book sold, as their profit. John Egli explained to Ms Rood that the usual procedure is to have Pepin County ask for bids to publish a new book and at this time, is not in the market for a new plat book, but may be in the near future and that she should stay in contact.

**5. Heidi Stewart**

**Health Department request for use of PHER funding to purchase Vaccine Storage and Computer Equipment.**

Heidi explained that the pharmaceutical refrigerator they are presently using to store vaccines is too small and she would like to purchase a new, bigger refrigerator to better meet their needs. She also stated that they are in need of one new computer, Microsoft and PDF software, and an additional printer. Heidi noted that all funds to pay for these items would come from PHER Grant money and no local funds would be used. Dan made a motion, seconded by Joe, to have Heidi purchase the new pharmaceutical refrigerator, not to exceed \$4,000.00. The vote was unanimous. The Committee asked Heidi to price out the cost of the other items and bring the projected cost back to the Committee at their next meeting.

**6. Darlene Brunner**

**UWEX – Fair Barn Bids**

At the March Finance Comm. meeting, Jim Kraft, Chairman of the Ag and Extension Education Committee, had asked the Finance Committee to consider allowing renovations be made to the County Fairground buildings. He presented the committee with information for better lighting, ventilation and outside rake and corner trim. The Committee asked Jim to put the work out for bids and bring it back to the Committee. Jim presented the bids to the Committee. The bids were reviewed. Joe made a motion, seconded by Dan, to accept the bid submitted by Auth Electric and Refrigeration, LLP for \$3,894.86. Motion accepted. Vote was unanimous.

**Cedar Corporation: Glaus Brothers Change Order Request and Final Payment**

Glaus Brothers came before the Committee to request payment for the additional work done to the elevator, in order for the elevator to pass inspection. After much discussion, Joe made a motion, seconded by Dan, to pay Glaus Bros. \$8,008.71 for the additional work done to the elevator. Cedar Corporation volunteered to pay the County \$1,500.00 to decrease the cost to the county. Motion accepted. Vote was unanimous.

**Request from Sheriff's Department: Recreation Facility**

Sheriff Andrews was unexpectedly called away from the office and will be unable to attend this meeting, but will present his request at a future meeting.

**Government Center and Washington Square Tree Trimming**

Requests for bids were put out for windows and doors in the Government Center to be washed and caulked. Mike made a motion, seconded by Joe, to hire Dregney Painting and Tree Services to do the work at the Government Center for \$9, 660.00. Motion accepted. Vote was unanimous.

Bids for tree removal at the Government Center and tree trimming at the Old Courthouse were submitted to the Committee. Joe made a motion, seconded by Dan, to hire Dregney Tree Care to do the work at a price of \$900.00, with Maintenance and Terry Mesch to coordinate the trimming work to be done. Motion carried, the vote was unanimous.

Terry Mesch gave the Committee a head's up that the light in the front of the Old Courthouse will have to be fixed or replaced soon. Also Terry mentioned that new track lighting should be installed. He will get bids on the work to be done and noted that this would be a 50/50 cost share with the Historical Society.

**7. Review of vouchers for March, 2010.**

Joe made a motion, seconded by Mike, to approve the following: non-check transfer vouchers 28-10 through 44-10, dated 03/13/2010 through 04/14/2010 and regular vouchers already paid 511 through 579; vouchers being processed today 580 through 638. Payroll check register numbers V9398-V9634. The vote was unanimous.

**8. Committee members to review vouchers.**

Pete and Dan will review vouchers at the May 13<sup>th</sup>, 2010 meeting.

**9. Public Concerns on Issues Other than Agenda Items**

There were no public concerns presented.

**10. Finance Committee Schedule**

★ Tuesday, April 13<sup>th</sup>, ★ Thursday, May 13<sup>th</sup>, ★ Tuesday, June 15<sup>th</sup>,  
★ Tuesday, July 13<sup>th</sup>, ★ Thursday, August 12<sup>th</sup>, ★ Tuesday, September 14<sup>th</sup>,  
★ Thursday, October 14<sup>th</sup>, ★ Thursday, November 11<sup>th</sup>, ★ Tuesday, December 14<sup>th</sup>.

**11. Adjourn**

Joe Komisar made a motion to adjourn, seconded by Dan. The vote was unanimous and the meeting was adjourned at 2:44 p. m.

Respectfully submitted,

Marcia Bauer  
Pepin County Clerk