

**PEPIN COUNTY BOARD OF SUPERVISORS MEETING MINUTES
TUESDAY, NOVEMBER 10, 2009, 9:30 A.M.
PEPIN COUNTY GOVERNMENT CENTER, DURAND, WI**

Meeting called to order at 9:30 a.m. by Chairman Peter Adler. He stated that this meeting had been properly noticed per Section 19.84 of the Wisconsin State Statutes.

Clerk Marcia R. Bauer called roll.

District # 1	LaVerne Crapser	present	District # 7	Jon Tappe	present
District # 2	Daniel T. Weiss	absent.	District # 8	Sean Scallon	present
District # 3	James Kraft	absent	District # 9	Brent E. King	present
District # 4	Peter Adler	present	District # 10	Joseph Komisar	present
District # 5	Peggy Schlosser	present	District # 11	Mike Murray	present
District # 6	Patrick J. Milliren	present	District # 12	George T. Dupre	present

10 members present. 2 members absent: Daniel Weiss (arrived at 9:07 a.m.), and James Kraft. Chairman Adler said that Kraft called in that he was unable to be at this meeting.

Others present: Darlene Brunner, Marcia R. Bauer, Larry Krcmar, Chase Cummings, Nancy Richardson, Monica Bauer, Bruce Severson, Robert Cropp, Phil Wicktor, John Egli, and Jackie Schaal.

The Board honored the flag by reciting the Pledge of Allegiance.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

2010 Budget Hearing

Finance Director Larry Krcmar summarized the 2010 budget. Equalized values in Pepin County went down for the first time in over twenty years by \$9,377,000.00 (to \$542,828,200.00). That decrease means that the mill rate will automatically go up unless the levy is decreased to offset the reduction in equalized values. The 2010 budget shows a total decrease in expenditures for 2010 of 12%, mostly attributed to the changes in programs that were transferred from the Human Services Department to the Managed Care Organization out of La Crosse and not having the remodeling project that was in the 2009 budget. The proposed budget of \$3,676,726.00 is a tax levy increase of \$71,739.00, a 1.99% increase, and establishes the average mill rate at \$6.77 per \$1,000.00 of equalized value. This is an increase of .24¢ from the 2009 tax rate of \$6.53. Eleven cents of the twenty-four cent increase is directly due to the reduction in the equalized value. The maximum, per state statute, that the county could have levied for 2010 would have been \$3,818,206.00, which would have been a 5.9% increase. This budget is \$141,480.00 less than the maximum allowed by state statute. State Shared Revenues will again, as has been the trend since 1997, be decreasing. This is a major reason why county tax levies go up.

(Daniel Weiss now present)

Larry detailed the changes made in October as departments responded to a request from the Finance Committee to make further reductions of \$150,000.00 to the 2010 budgets. The Finance Committee then made more reductions at the October meeting totaling \$44,000.00, many coming from reducing all department budgets line-items for travel and seminars by 50%.

Following the Finance Committee meeting, it was noted that there was a \$50.00 error in the amount of reduction to the Register of Deeds conference line-item. Also, the Veterans Service Officer receives an annual grant of \$8,500.00, and the application for that grant has language stating the county will fund the Veterans Service Officer to attend required conferences, conventions, workshops, and training sessions conducted by the Wisconsin Department of Veterans Affairs or the US Department of Veterans Affairs. The travel line-item in the Veterans Service Officer's budget was reduced by \$850.00 by the Finance Committee. Following discussion, motion by Milliren and seconded by Scallon to amend the 2010 budget by increasing the Register of Deed's travel line-item by \$50.00, and by increasing the Veterans Service Officer's travel line-item by \$850.00, with the \$900.00 reduction to the Contingency Fund. Roll call vote. Yes 11. No 0. Absent 1. Motion carried.

The Board was informed that the Human Services Board recommended, at their October meeting, to remove funding, which is included in the Human Services 2010 budget for a vacant 4/5's Social Worker position, from the budget. Larry reported that removing that position from the budget would reduce the Human Services budget by \$46,003.00. Those funds could be placed in the 2010 Contingency Fund, or the levy decreased, or surplus applied could be reduced. The levy increase would be reduced from \$71,739.00 to \$25,736.00. The mill rate would go down by .08¢ to \$6.69. The percentage increase of the tax levy would go down from 1.99% to 1.71%. Motion by Murray and seconded by Tappe to reduce the tax levy in the Human Services Fund by \$46,003.00, decreasing the Department of Family Services expenses by \$46,003.00. Roll call vote. Yes 10. No 1; Peggy Schlosser. Absent 1. Motion carried. Peggy Schlosser stated that she preferred the funds to be placed in the Contingency Fund. Motion carried.

The changes totaling \$250,000.00 were summarized by Larry. Komisar commented that the \$75,000.00 reduction made by the Highway Department may not be sustainable to 2011. Expenses switched to federal-funded programs for 2010 will only defer expenses for county construction expenses to another year.

Motion by Komisar and seconded by Murray to approve the budget as amended. Chairman Adler summarized the good job done on this budget and wanted to recognize the work done in cooperation between departments, county employees, the County Board and its committees. He noted reductions accomplished through health insurance deductibles and changes in coverage, a 5% reduction requested of departments, a 50% reduction in seminars, cutting the purchase of one patrol car, reducing the equipment budget, and the reduction or elimination of positions from Senior Services, Human Services, Maintenance, Child Support clerical, Health Department, and a delay in filling two highway positions next year. Roll call vote on motion to approve the budget as amended. Yes 11. No 0. Absent 1. Motion carried.

Chairman Adler noted that an individual has asked that the County Board consider changing their monthly meeting date, as it conflicts with the Durand School Board meetings. If this is to be addressed, Adler stated that there would also be a need to look at the dates that all school districts in the County meet, and to look at the lack of public in attendance at County Board meetings, to warrant a change.

RESOLUTION NO. 26-2009
ESTABLISHING THE 2009 PEPIN COUNTY TAX LEVY AND ADOPTING THE 2010
PEPIN COUNTY BUDGET

WHEREAS the Pepin County Finance Director has reviewed, with the County Board, the 2010 Pepin County Budget at a public hearing today.

NOW THEREFORE BE IT RESOLVED that the Pepin County Board of Supervisors, assembled in annual session, does hereby levy and assess upon all the taxable property in Pepin County, the sum of ~~\$3,676,726~~ **\$3,630,723.00** as county taxes for the year 2009, with the ~~\$3,676,726~~ **\$3,630,723.00** to be apportioned by the County Clerk as provided by law and in accordance with the 2009 County Apportionment Report published by the Wisconsin Department of Revenue.

BE IT FURTHER RESOLVED that the Pepin County Board of Supervisors does hereby adopt the 2010 Pepin County Budget as presented and amended at the public hearing.

RESOLUTIONS COMMITTEE

/s/ Norman Murray

/s/ Daniel T. Weiss

/s/ Peter A. Adler

/s/ Joseph Komisar

ADOPTED BUDGET SUMMARY ON FOLLOWING PAGE →

Motion by Murray and seconded by Scallon to bring Resolution No. 26-09 to the floor.

Motion by Murray and seconded by Weiss to amend the resolution with the changes made at this meeting to read \$3,630,723.00 to show the \$46,003.00 reduction. Motion seconded by Weiss. Roll call vote on amendment. Yes 11. No 0. Absent 1. Motion carried.

Roll call vote on Resolution No. 26-09 as amended. Yes 11. No 0. Absent 1. Resolution adopted as amended.

The Board took a short recess.
Meeting reconvened.

John Egli presented the **2008 Annual Report** of the Land Management/Emergency Government/Land Records Office. Motion by Murray and seconded by Dupre to accept the report. Motion carried. Report accepted and placed on file for public inspection.

Motion by Murray and seconded by Scallon to bring agenda item #13 to the floor at this time. Motion carried.

Recommendation from Law Enforcement Committee - Elected Officials ICS 100 Training

Patrick Milliren, Chairman of the Law Enforcement Committee, stated that the Law Enforcement/Emergency Government Committee has discussed, and is recommending, that all department heads be required to take ICS 100 training, and that it be highly recommended for elected officials. The training may be taken on-line, or the Emergency Government Director will schedule an on-site training if there is enough interest. The Health Department, through their consortium, has the ability to get an individual to come in and do the training at no cost to the County. The National Incident Management Systems (NIMS) adopted by Pepin County in 2006 now requires the Emergency Government Office to maintain documentation of training completed by employees. Following discussion, motion by Murray and seconded by Scallon that departments be required to complete the ICS 100 training, and that it be highly recommended for elected officials to also complete the training. Documentation certifying completion of this course is to be filed in the Emergency Government Office. Motion carried.

**RESOLUTION NO. 27-09
AUTHORIZING PAYOUT OF 2009 WAGES AND BENEFIT BALANCES TO
EMPLOYEES RETIRING DECEMBER 2009**

WHEREAS, several employees of Pepin County will be retiring at the end of 2009, and have requested to be paid their 2009 wages, unused vacation, and to receive their sick leave payout on their December 31, 2009 paycheck, and

WHEREAS the Pepin County Personnel Committee recommends that these requests be granted.

NOW THEREFORE BE IT RESOLVED that the Pepin County Board of Supervisors hereby authorizes payment to retiring employees of their wages and benefits through the end of 2009 on December 31, 2009.

RESOLUTIONS COMMITTEE

/s/ Norman Murray

/s/ Daniel T. Weiss

/s/ Peter A. Adler

/s/ Joseph Komisar

Motion by Murray and seconded by Tappe to adopt Resolution No. 27-09. Darlene Brunner explained that this is in line with past practice of paying wage and benefit balances to employees on their last check in December. There will be two Highway Department, two Maintenance, and two Health Department staff retiring at the end of 2009. Roll call vote on Resolution No. 27-09. Yes 11. No 0. Absent 1. Resolution adopted.

**RESOLUTION NO. 28-09
2009 BUDGET MODIFICATION – GOVERNMENT CENTER**

WHEREAS one of Pepin County’s maintenance technicians and its janitor are retiring at the end of December 2009, and

WHEREAS, as stated in the Pepin County Personnel Code, these employees are entitled to unused vacation and sick leave payouts upon termination of employment, and

WHEREAS maintenance technician position is being filled effective December 1, 2009, and

WHEREAS the costs associated with the payouts and having an additional maintenance technician on staff for the month of December, were not provided for in the original 2009 Government Center Budget.

NOW THEREFORE BE IT RESOLVED that the Pepin County Board of Supervisors authorizes the 2009 Budget to be modified as follows:

<u>Account Number</u>	<u>Account Description</u>	<u>Current Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
	<i>General Fund:</i>			
100-00-49300-000	Surplus Applied Government Center:	\$ 146,653.84	<u>\$ 14,442.00</u>	\$ 161,095.84
100-00-51610-109	Salary	82,868.00	3,128.00	85,996.00
100-00-51610-116	Sick Payout	150.00	7,698.00	7,848.00
100-00-51610-117	Assistant Janitor	29,508.00	2,086.00	31,594.00
100-00-51610-161	Social Security	8,608.00	988.00	9,596.00
100-00-51610-162	Retirement- Co. Share	5,057.00	234.00	5,291.00
100-00-51610-163	Retirement- Emp. Share	6,630.00	<u>308.00</u>	6,938.00
			<u>14,442.00</u>	

RESOLUTIONS COMMITTEE

/s/ Norman Murray
/s/ Daniel T. Weiss
/s/ Peter A. Adler
/s/ Joseph Komisar

Motion by Schlosser and seconded by Murray to adopt Resolution No. 28-09. This resolution modifies the budget adding a total of \$14,442.00 to fund benefit payouts to the retiring staff and to fund the new employee for the month of December. Andy Holmstadt has been hired to fill the vacancy of the Maintenance Technician. At the end of 2009, Ed Rageth will be retiring after 26 years of service with Pepin County, and Tom Klein will be retiring after 25 years of service with Pepin County. Roll call vote. Yes 11. No 0. Absent 1. Resolution adopted.

RESOLUTION NO. 29-09
ELIMINATION OF ONE FULL-TIME AND ONE 4/5-TIME SOCIAL WORKER
POSITIONS

WHEREAS the Pepin County Human Services Board and the Pepin County Personnel Committee have recommended the elimination of one full-time Social Worker position and one 4/5's-time Social Worker position in the Pepin County Human Services Department, and WHEREAS, these positions are currently vacant due to the transition to Family Care Services in Pepin County.

NOW THEREFORE BE IT RESOLVED that the Pepin County Board of Supervisors hereby approves the elimination of these positions effective upon adoption of this resolution.

RESOLUTIONS COMMITTEE

/s/ Norman Murray

/s/ Daniel T. Weiss

/s/ Peter A. Adler

/s/ Joseph Komisar

Motion by Milliren and seconded by Schlosser to adopt Resolution No. 29-09. These are vacant positions in the Human Services Department due to the transition to Family Care Services in Pepin County. These were discussed during the earlier budget hearing portion of this meeting. Roll call vote on Resolution No. 29-2009. Yes 11. No 0. Absent 1. Resolution adopted.

RESOLUTION NO. 30-09
SPECIALIZED TRANSPORTATION ASSISTANCE PROGRAM GRANT

WHEREAS Section 85.21 of the Wisconsin Statutes authorizes the Wisconsin Department of Transportation to make grants to the counties of Wisconsin for the purpose of assisting them in providing specialized transportation services to the elderly and the disabled, and

WHEREAS each grant must be matched with a local share of not less than 20% of the amount of grant, and

WHEREAS this body considers that the provision of specialized transportation services would improve and promote the maintenance of human dignity and self-sufficiency of the elderly and the disabled.

NOW THEREFORE BE IT RESOLVED that the Pepin County Board of Supervisors on this 10th day of November 2009, authorizes David Rynders to prepare and submit to the Wisconsin Department of Transportation an application for assistance during 2010 under Section 85.21 of the Wisconsin Statutes, in conformance with the requirements issued by that Department and also authorizes the obligation of county funds in the amount of \$13,196.00 in order to provide the required local match.

BE IT FURTHER RESOLVED that the Pepin County Board of Supervisors authorizes Lawrence J. Krcmar to execute a state aid contract with the Wisconsin Department of Transportation under Section 85.21 of the Wisconsin Statutes on behalf of Pepin County.

RESOLUTIONS COMMITTEE

/s/ Norman Murray

/s/ Daniel T. Weiss

/s/ Peter A. Adler

/s/ Joseph Komisar

Motion by Tappe and seconded by Komisar to adopt Resolution No. 30-09. Larry Krcmar explained that it is an annual requirement to adopt this resolution. There is a 20% required local match of \$13,196.00 in the 2010 budget. Total amount to be received is \$65,980.00. Roll call vote. Yes 11. No 0. Absent 1. Resolution adopted.

**RESOLUTION NO. 31-09
REDUCING FINANCE DIRECTOR SALARY FOR 2010**

WHEREAS the Pepin County Finance Director has volunteered to forego his board approved 3% increase in salary for 2010 during the 2010 Budget preparation process, and

WHEREAS the Pepin County Finance Committee approved his request to forego his 3% salary increase among the budget changes approved at its October 20th meeting, and

WHEREAS the Pepin County Personnel Committee, at its November 3rd meeting, recommended the acceptance of the salary reduction request.

NOW THEREFORE BE IT RESOLVED that the Pepin County Board of Supervisors hereby establish the 2010 salary of the Finance Director to be the same as was budgeted for in the 2009 Budget (\$72,055).

RESOLUTIONS COMMITTEE

/s/ Norman Murray
/s/ Daniel T. Weiss
/s/ Peter A. Adler
/s/ Joseph Komisar

Motion by Schlosser and seconded by Murray to adopt Resolution No. 31-09. This resolution approves the Finance Director's voluntary request to forego his board-approved increase in salary for 2010. Roll call vote. Yes 11. No 0. Absent 1. Resolution adopted.

County Aid Bridge Petitions

The following 50/50 County Aid Bridge 2010 Petitions were presented:

<u>TOWNSHIP</u>	<u>BRIDGE NAME</u>	<u>TOTAL COST</u>	<u>COUNTY COST</u>
FRANKFORT	ABEL CO-AID	\$ 7,000.00	\$ 3,500.00
PEPIN	CHURCH CO-AID	\$ 2,000.00	\$ 1,000.00
PEPIN	BERGMARK CO-AID	\$ 2,500.00	\$ 1,250.00
PEPIN	WESTBERG CO-AID	\$ 4,200.00	\$ 2,100.00
PEPIN	SEIFERT CO-AID	\$ 1,700.00	\$ 850.00
PEPIN	SANDBERG CO AID	\$ 5,500.00	\$ 2,750.00
PEPIN	EDLIN CO-AID	\$ 5,100.00	\$ 2,550.00
STOCKHOLM	EDLIN CO-AID	\$ 5,100.00	\$ 2,550.00
WATERVILLE	CATURIA CO-AID	\$ 3,000.00	\$ 1,500.00
WATERVILLE	HARTUNG CO-AID	\$ 9,000.00	\$ 4,500.00
TOTALS		<u>\$ 45,100.00</u>	<u>\$ 22,550.00</u>

Motion by Tappe and seconded by Weiss to approve the County Aid Bridge Petitions as presented in the total County amount \$22,550.00. Roll call vote. Yes 7. No 0. Absent 1. Abstaining (members residing in cities and villages are not allowed to vote) 4: Murray, Schlosser, Milliren, and Adler. Petitions approved.

Discussion – Resolution Regarding Wisconsin/Minnesota Tax Reciprocity

Chairman Adler reported that he has received copies of a resolution other counties have adopted supporting the restoration of the Wisconsin/Minnesota Income Tax Reciprocity Agreement and urges the Governor and legislature of Wisconsin to act to restore the agreement. Tappe suggested supporting the resolution and forwarding to the WCA. Motion by Scallon and seconded by Tappe to prepare a resolution for action by this Board for the next meeting. Motion carried.

CITIZEN CONCERNS ON ISSUES OTHER THAN AGENDA ITEMS

There were no citizen concerns on issues other than agenda items.

ANNOUNCEMENTS AND COMMITTEE REPORTS

Committee Chairpersons reported on activities of importance within departments.

ADJOURN

As there was no further business, motion by Murray and seconded by Weiss to adjourn. Motion carried. Meeting adjourned at 12:30 p.m.

Submitted by,
Darlene Brunner
County Board Assistant

Approved by,
/s/ Peter A. Adler
Peter Adler, Chairman
Pepin County Board of Supervisors

Certified this 8th day of December, 2009.

Marcia R. Bauer
Pepin County Clerk