

**PEPIN COUNTY LAW ENFORCEMENT COMMITTEE MEETING MINUTES
MAY 12, 2010 3:30 P.M.**

Meeting called to order by Chairman Patrick Milliren

Present: Patrick Milliren, Mike Murray, and George Dupre

Absent: Jon Tappe (arrived at 3:45 p.m.)

Others present: Darlene Brunner, John Egli, John Andrews, and Kim Seipel

Committee Reorganization

Election of Chairman and Vice-Chairman

Murray nominated Patrick Milliren for Chairman. Motion seconded by Dupre. Motion by Murray and seconded by Dupre that nominations be closed and a unanimous ballot cast for Milliren as Chair. Motion carried.

Murray nominated George Dupre for Vice-Chairman. Motion seconded by Milliren. Motion by Murray and seconded by Milliren that nominations be closed and a unanimous ballot cast for Dupre as Vice-Chair. Motion carried.

Approval of Meeting Minutes

Motion by Dupre and seconded by Murray to approve the minutes of the April 14, 2010 meeting. Motion carried.

Public Comments on Agenda Items

There were no public comments on agenda items.

Sheriff's Department

Voucher approval - Motion by Murray and seconded by Dupre to approve vouchers as presented. Motion carried.

The Jail Report/Huber/Trust/Canteen Checking Accounts were reviewed. The jail had an average daily population of 25.1 prisoners in April 2010, of which there was a daily average of 14.2 borders. Motion by Dupre and seconded by Murray to accept the reports as presented. Motion carried.

Nixle

Sheriff Andrews explained that Nixle is a program through the internet that would give notification of emergency/disaster situations to those that sign up to receive the notices. It is offered free to the County. Don Sinz and Tiffany Kees are working to put the program together in the Pepin County dispatch center. It is anticipated to be operating within the next six months. Further details will be provided at future meetings.

Office Operations

Sheriff Andrews reported that there was a jail inspection by the new Jail Inspector. Pepin County passed, and the inspector was very pleased with the jail operations. A copy of the inspection report will be provided for the next meeting.

Personnel Committee Action Regarding Recommendation to County Board for Sheriff, Clerk of Courts, and Coroner's Salaries for 2011-2014 Term of Office

George Dupre reported that the Personnel Committee recommended adjusting the inequity of the Sheriff's salary by changing the proposal to \$60,000 for 2011; \$61,000 for 2012; \$62,000 for 2013; and \$63,000 for 2014. This amounts to 6%; 1.5%; 1.5%, and 1.5%. The resolutions will be acted on at the May County Board meeting. Other recommendations for Clerk of Courts and Coroner were supported by the Personnel Committee and will also move forth for County Board action.

Jon Tappe present at 3:45 p.m.

District Attorney - Voucher approval and office operations

Motion by Murray and seconded by Dupre to approve vouchers as presented. Motion carried.

Circuit Court Judge - Voucher approval and office operations

Motion by Murray and seconded by Dupre to approve vouchers as presented. Motion carried.

Clerk of Circuit Court – Voucher approval and office operations

Motion by Murray and seconded by Dupre to approve vouchers as presented. Motion carried.

Family Court Commissioner - Voucher approval

Motion by Dupre and seconded by Tappe to approve voucher presented for the Family Court Commissioner. Motion carried.

Coroner - Voucher approval and office operations

There were no vouchers presented for the Coroner's Office.

Darlene Brunner informed the committee that a resolution will be presented at the May County Board meeting for a budget modification for \$3,700.00 for the Coroner's Office. This amount would fund two autopsies. There have already been four autopsies in 2010. The committee asked Darlene to get information regarding the criteria which determines if an autopsy is required. This will be available at the County Board meeting. Motion by Dupre and seconded by Tappe to recommend to the County Board the budget modification for the Coroner Account. Motion carried.

Land Management/Emergency Government Office – Voucher approval and office operations

Motion by Dupre and seconded by Murray to approve vouchers as presented. Motion carried.

Final FEMA Pepin County Floodplain Maps – Set Hearing Date

John Egli informed the committee that he has received the final floodplain maps from FEMA. The next step would be to set a public hearing date. It was decided to set the public hearing at the start of the June 16th County Board meeting at 7:00 p.m. The amendment would be acted on immediately following the hearing.

Board of Adjustment Decision – Lake Pepin Properties

John Egli reported that the Board of Adjustments denied the request from Lake Pepin Properties for a Special Exception Permit in the Town of Stockholm for a campground. Various reasons listed were flooding, screening, compatibility, and the fact that the campground was not compatible with the Town of Stockholm Land Use Plan.

Regional Statewide Communications Interoperability Plan (SCIP) Implementation Council

John Egli informed the committee of a new council created by the Office of Justice Assistance to work with county personnel to set up a Regional Statewide Communications Interoperability Plan Implementation Council. Emergency Government Directors in other areas of the state that work with communications are participating in the council. John Egli stated that he would not be participating, and that a representative of the Sheriff's Department would participate.

The committee asked to meet with Sheriff Andrews and Chief Deputy Kim Seipel to discuss Pepin County's representation. The committee suggested that management participate on this council, and recommended that Kim Seipel represent Pepin County. Sheriff Andrews and Kim Seipel informed the committee that Communications/Corrections Officer Tiffany Kees would attend and represent Pepin County. Ms. Kees works in dispatch, and is very informed of communications and needs in Pepin County. It is expected that this council will meet only three times per year. The committee was assured that there would be no overtime for the individual attending these meetings.

Continuity of Government Exercise Update

John Egli informed the committee that he has scheduled a tabletop exercise for Pepin County Department Heads at the Government Center on June 30, 2010, from 9:30 a.m. to noon. This will be an exercise on Continuity of Operations in a disaster situation, such as a tornado. A facilitator from the State will run the exercise.

Public Comments on Issues Other Than Agenda Items

There were no public comments on issues other than agenda items.

Adjourn

The next meeting is scheduled for June 9, 2010. Motion by Murray and seconded by Tappe to adjourn. Motion carried. Meeting adjourned at 4:25 p.m.

Submitted by,
Darlene Brunner
County Board Assistant