

**PEPIN COUNTY LAW ENFORCEMENT COMMITTEE MEETING MINUTES  
FEBRUARY 10, 2010 3:30 P.M.**

Meeting called to order by Chairman Patrick Milliren

Present: Patrick Milliren, Mike Murray, and Jon Tappe (Jon Tappe arrived following the start of the meeting)

Absent: George Dupre

Others present: Darlene Brunner, John Andrews, Kim Seipel, Heidi Stewart, John Egli, Audrey Liefkring, Greg Heit, Kim Soha, and Michael Soha.

**Approval of meeting minutes**

Motion by Murray and seconded by Milliren to approve the minutes of the January 13, 2010 meeting. Motion carried.

**Public Comments on Agenda Items**

Michael Soha, landowner, addressed his request for approval of the division of a .8 acre lot of land in the Town of Waubeek and approval of a Certified Survey Map (CSM) for the lot. He stated that he would like to sell the lot, which has water frontage, for recreational purposes. He also said that the lot in question was CSM suitable.

Greg Heit, Realtor representing Mike and Kim Soha, addressed the committee in support of issuing the CSM to Mike and Kim Soha. The property has been surveyed by Cedar Corporation, and the Highway Department has given approval for a driveway for access to the lot. Mr. Egli has informed the property owners that the lot is in the floodplain. Mr. Heit assured the committee that the lot would be sold for recreational purposes, and interested buyers would be informed that it is not a buildable lot. Mr. Heit said that he believes the lot is suitable to be sold off, and he hoped to get approval to move forward.

There were no further public comments on agenda items.

**Ordinance Amendment – Health Department - Chapter 10 Public Nuisances**

Health Director Heidi Stewart reviewed the revisions to the Public Nuisance Ordinance. This ordinance was previously approved by this committee, a public hearing was held, and then questions came up at the County Board meeting and the amendment was tabled. Heidi assured the committee that this amendment only updates Chapter 10, and there are no changes to the method of enforcement. Motion by Murray and seconded by Milliren to forward the amendment to the County Board. Motion carried.

**Sheriff's Department**

Voucher approval - Motion by Murray and seconded by Tappe to approve vouchers presented. Motion carried.

The Jail Report/Huber/Trust/Canteen Checking Accounts were reviewed. The jail had an average daily population of 27 prisoners in January 2010. The average number of boarders for January was 15 prisoners.

**Patrol Car Bid Opening**

Four bids were received for the purchase of a 2010 patrol car:

Ellsworth Ford	\$22,078.92	Ford Crown Victoria
Ewald's	\$21,667.00	Ford
	\$19,985.00	Chevy
	\$20,752.00	Dodge Charger
Quinn	\$21,915.00	Chevy Impala
Northtown Ford	\$21,430.92	Ford Crown Victoria

Sheriff Andrews recommended accepting the low bid of \$19,985.00 for the Chevy from Ewald's. Motion by Murray and seconded by Tappe to accept the low bid from Ewald's (Oconomowoc) for \$19,985.00. Motion carried.

### **Office operations**

Sheriff Andrews informed the committee that his position will be up for election this fall for 2011, and the salary must be established prior to nomination papers being taken out June 1, 2010. The committee agreed that they would address the salary for the Sheriff, Clerk of Courts, and Coroner positions that are up for election this fall at their next meeting.

### **Clerk of Circuit Court – Voucher approval and office operations**

Motion by Murray and seconded by Tappe to approve vouchers presented. Motion carried.

Audrey asked if the committee wanted to list an agenda item for the next meeting to discuss fees for payment plans. The committee agreed to list this as an agenda item, and asked that Audrey bring information on what other counties are charging.

### **Land Management/Emergency Government Office**

Voucher approval

Motion by Murray and seconded by Tappe to approve vouchers as presented. Motion carried.

### **Town of Waubeek Certified Survey Map**

John Egli presented a request from Mike and Kim Soha for a Certified Survey Map on a lot in the Town of Waubeek. Egli informed the committee that the CSM Ordinance gives the Law Enforcement Committee the authority to determine if a lot is suitable to be divided up into smaller parcels. The lot in question is mapped as general floodplain. Egli informed the committee that if they had any concerns, now would be the time to address them.

Following discussion, Mike Murray moved that the CSM not be approved. This motion died due to lack of a second.

Motion by Jon Tappe to direct Egli to approve the request for the CSM. Motion seconded by Patrick Milliren. Roll call vote. Murray NO; Tappe YES; Milliren YES. Motion carried. John Egli informed the parties that he will contact the surveyor to get the original survey approved.

### **Incident Command Training Database Update**

John Egli provided the committee with an updated list of department heads that have submitted documentation of completion of the ICS100 training, which was directed by the County Board. The committee directed that the list be given to the Personnel Committee to address those that are not in compliance with the request. It is expected that each department provide documentation of completing the course, and if they have not taken the course, to schedule a time to complete it.

### **FEMA Floodplain Map Modernization Update**

John Egli received a letter January 12, 2010, informing him that FEMA has denied the second appeal of Mr. Rensink. There was discussion of further steps that Mr. Rensink may take, and involvement of the Town of Pepin in this issue. The final letter of determination from FEMA is expected to be sent on February 18, 2010. The County will then have six months to adopt the floodplain maps. During that time people, may still request zoning changes.

### **Public Officials Exercise – March 10, 2010**

The Public Officials tabletop disaster exercise will be scheduled for March 10, 2010, from 6-8 p.m. The committee reviewed and approved a memo to be sent to Pepin County Chief Elected Municipal Officials.

**Wisconsin Shoreland Protection Program NR 115 Required Code Amendments/Grant**

John Egli informed the committee of a \$5,000.00 NR115 Grant from the DNR which is available to cover costs for the County to update their Shoreland Ordinance. Egli suggested that updating the Floodplain Ordinance could be tied in with this, covering costs of publication of notices and holding public hearings. John has a part-time person working in his office that is limited to less than 600 hours per year. The grant application is due by May 1, 2010. The amended Shoreland Ordinance must be adopted by February 1, 2012. Patrick Milliren inquired about the possibility of contracting this work to be done by MRRPC, using the grant funds to do so. The committee directed Egli to apply for the grant. If the County is successful in obtaining the grant, decisions can be made as to how to complete the work. Egli was directed to find out if Pepin County could contract with MRRPC to do the work.

**Office operations**

John Egli informed the committee that he is working with a property owner that is developing a lot on Deer Island, which is outside of the flood plain.

John Egli informed the committee of a free service through the internet titled NICSL, which may be an option for providing warnings in emergency situations. People could sign up to receive notices. Information on this will be sent to the committee.

The committee was informed that Pepin County's legal costs for the Board of Adjustment's Rensink hearing have exceeded \$5,900.00.

**District Attorney - Voucher approval and office operations**

Motion by Murray and seconded by Tappe to approve vouchers as presented. Motion carried.

**Circuit Court Judge - Voucher approval and office operations**

Motion by Murray and seconded by Tappe to approve vouchers as presented. Motion carried.

**Family Court Commissioner - Voucher approval and office operations**

Motion by Tappe and seconded by Murray to approve the voucher as presented. Motion carried.

**Coroner - Voucher approval**

There were no vouchers for the Coroner's Office.

**Public Comments on issues other than agenda items**

There were no public comments on issues other than agenda items.

**Adjourn**

The next meeting is scheduled for March 10, 2010. Motion by Murray and seconded by Tappe to adjourn. Motion carried. Meeting adjourned at 5:15 p.m.

Submitted by,  
Darlene Brunner  
County Board Assistant