

**PEPIN COUNTY DEPARTMENT OF HUMAN SERVICES
BOARD MEETING MINUTES**

05-24-2010

MEMBERS PRESENT: Donna Juleff, Patrick Milliren, Mike Murray, Adolph Pichler, Joan Plumer, Peggy Schlosser

MEMBERS ABSENT: Dorothy Peters

OTHERS PRESENT: Phillip Wicktor, Dave Rynders, Jackie Schaal, Ann F. Bates, Marge Griep, Christopher Chouinard, Bruce Severson, Sue Hoch (Recording Secretary)

Patrick Milliren, Chairperson, called the meeting to order at 4:45 p.m. The meeting notice had been posted in accordance with the provisions of Section 19.84 of the Wisconsin Statutes.

There were no public comments regarding agenda items.

Roll Call of the Veteran's Service Office Board Members: **Present:** Patrick Milliren, Mike Murray, Adolph Pichler, Peggy Schlosser **Absent:** None

Approval of Vouchers for Veteran's Service Office: Motion by Mike Murray, seconded by Peggy Schlosser to approve vouchers #10-10 and #12-10 for a total amount of \$656.97. Motion carried.

Bruce Severson informed the Board that he will be in the red for the Markers and Flags Line Item, however, at the end of the year, there will be an adjustment made to this account.

The Memorial Day activities are set; the Courier Wedge will have all activities listed throughout the county.

Roll Call of the Citizen Board Members: **Present:** Joan Plumer **Absent:** Donna Juleff, Dorothy Peters

Motion by Joan Plumer, seconded by Mike Murray to approve the April 26, 2010 Human Services Board Meeting Minutes as presented. Motion carried.

Ann Bates, Prevention Specialist gave a presentation on the METH Grant the agency received. The grant is for \$8,000.00 and it ends December 31, 2010. There are two parts to the grant:

1. Treatment and Services of Meth and Other Drugs
2. Prevention

There are three objectives to the Meth Prevention Grant:

Objective 1: By June 30, 2010, 90% of the families with a high school student in Pepin County will receive education on the risks of drug use for young people ages 14 – 21 through the Safe Prom/Graduation Initiative. Under this objective, Pepin County will be contracting with Positive Alternatives to provide, "The Strengthening Families Program" who are trained to teach this program. The program is delivered with seven sessions for parents, youth, and families using realistic videos, role-playing, discussions, learning games, and family projects.

Objective 2: By September 1, 2010, 100% of the youth and families who participate in the Youth Fishing Contest will receive information on the positive benefits of a drug free lifestyle. Ann stated that they will be looking at Pepin's Summer School Program and their Art's Program to provide information to the youth and their families.

Objective 3: Social Norms Campaign – Provide a vehicle for youth to analyze county data and produce materials for Social Norms Campaign promoting positive youth and adult behaviors. Ann completed a health survey on the 6th, 8th, 9th and 11th graders from the two school districts in Pepin County. From the survey, Ann will have youth help in the decision as to what positive feedback should be included in the flyers/articles that go out to the community. The objective of the Social Norms Campaign is to provide the positive ideas/messages instead of the negative. In doing this, the positive feedback becomes the “norm” instead of misconceptions and negatives.

Donna Juleff present at 4:57 p.m.

Marge Griep, Economic Support Supervisor gave an update on the Economic Support (ES) Shared Services Pilot Project which is scheduled to start June 14, 2010 in Pepin County. She shared a report showing the current caseload for the Economic Workers in Pepin County. The report showed that since 1998, the caseloads have increased anywhere from 38% to 40% with the same amount of workers handling the caseload. The state is implementing this pilot to help relieve the county workers due to the increase in caseloads over the years. This pilot will eliminate all on-going changes that normally go to the county workers. The client will be required to send such items as income, address, family composition, baby adds, or asset changes to the Change Center in LaCrosse either by e-mail, fax, phone, or mail. All new cases and reviews will still be handled at the county level.

Human Services Financial Report: Christopher Chouinard distributed the explanation of the line items on the Financial Report for the Board to refer back to when needed. The Board also received their individual binders for information they receive at the board meetings. Mr. Chouinard presented the April 30, 2010 Financial Report for Human Services. As of April 30, 2010, total revenues were \$469,323.25 which is 19.95% of the total budget and total expenses were \$672,489.19 which is 28.58% of the total budget. The Board reviewed the Fill-In Aging Workers Report for April 2010. Motion by Mike Murray, seconded by Adolph Pichler to approve the April 30, 2010 Financial Report as presented by Christopher Chouinard. Motion carried.

Dave Rynders reported that according to the Memorandum of Understanding (MOU) with Western Wisconsin Cares (WWC), there should be crisis plans in place for at risk clients that are receiving services through WWC. The state was alerted to the fact that there are no crisis plans in place by WWC; therefore, the State is conducting a compliance audit. There will be a regional meeting in June to address this issue and to check if crisis plans have been developed for the counties in the consortium. For Pepin County, there are approximately 15 clients that require a crisis plan.

Letters were sent to invite Arkansaw seniors to attend at least one of the two scheduled meetings regarding increasing nutrition services to Arkansaw area residents. Seven people attended the April 30th meeting and 10 people attended the May 6th meeting. The consensus of the group was to re-establish a meal site five days a week at Dunbar Hill with a paid meal site manager. Mr. Rynders, Aging Manager indicated that this option would be very expensive. There was a suggestion to provide free transportation to the Durand meal site five days a week from the individual's homes, not at a central site. There were 10 individuals that signed stating they would take advantage of this type of service. The Aging Advisory Committee met to discuss this issue. The Aging Advisory Committee recommended to either implement a five day a week paid meal site manager or nothing. Another suggestion was to try and incorporate transportation from Arkansaw to Durand while delivering meals to the homebound. Mr. Rynders will make a visit to the Mill Creek Housing Unit to see if there is any additional interest from those residents. The Board asked Mr. Rynders to continue to explore this issue and bring back his findings to the Board for their consideration.

Mr. Wicktor reported that the \$280,807.00 from the 2009 Human Services budget was transferred back to the General Fund by the County Board. Phillip had requested that some of that funding

be set aside for supplementing the 5310 Grant for the purchase of two vans. The County Board asked Mr. Wicktor to include this expense in the 2011 budget for Human Services. There has been no word on the approval of the 5310 Grant to date.

Peggy Schlosser reported on the meeting of the ADRC Governing Board Meeting. There was an election of officers; Del Twidt was elected Chairperson, Doris Baker was elected First Vice-Chairperson and Peggy Schlosser was elected Second Vice-Chairperson. There were three new board members introduced and they were all from Clark County. Pepin County had no applicants for these positions. Taylor County was in attendance to talk about joining the Buffalo, Clark, and Pepin County ADRC. Taylor County was advised to meet with their county board for direction regarding the MCO decision. There are pros and cons to having Taylor County join our ADRC; however, no decision was made.

Approval of Vouchers: Motion by Patrick Milliren, seconded by Joan Plumer, to approve 2010 vouchers #10-05001 through #10-05075 plus E-WISACWIS Batch 05-14-2010 for a total amount of \$79,966.30. Motion carried.

There were no conference requests.

Human Services Director's Report: Phillip J. Wicktor

Mr. Rynders informed Board that the implementation of the Non-Emergency Medical Transportation (NEMT) Project will not start until April 2011. The RFP is still in the process of being written.

Marge Griep, Economic Support Supervisor and Mr. Rynders received a request from a MA Provider to approve day treatment transportation at a rate of \$1.05/loaded mile which is under the Human Services Vehicle Service Program. In researching this request, it is possible and appropriate for our agency to approve such a request if the following requirements are met:

1. That it is the least expensive option available.
2. The person cannot use the volunteer driver system.
3. No family member is able to transport.

The county board approved the resolution allowing Misty Berg's position to increase from 4/5ths to full-time during the vacancy of Lois Laehn's position. Mr. Wicktor will be meeting with the Personnel Committee to get the revised Program Assistant Job Description approved and to fill the position at 5 ½ hours per day (73%). Phillip provided the Board with a Summary of Changes that have affected the Human Services Department from 2008 to 2010.

Auditors were here on May 17th through May 21st.

A meal site visit for the Human Services Board was schedule at Pepin for May 11th; however, no board member was able to attend. The next visit will be scheduled at the Durand Meal Site in November. The Board will set a date closer to November for the visit.

The arbitration decision has come back between the union and the county and the arbitrator went with the union's position. Therefore, the Aging staff will start their seniority with the union as of January 1, 2009 and Child Support will start July 1, 2009. The benefits (vacation, sick leave, etc.) for all employees will continue from the date of hire with the county.

Mr. Wicktor informed the Board that Lincoln Hills for Boys will be closing due to a shortfall of state funding in the amount of \$25 million. There will be a public hearing in Madison to address this issue.

Phillip distributed the listing of Human Services board members telephone numbers and e-mail addresses, along with Mr. Wicktor and Mr. Rynders information for reference.

Committee Reports: None

Future Agenda Items: None

Public Comments: Jackie Schaal inquired about Lois' position not being filled and if some of that funding could be used to lower the cost for seniors regarding the transportation program for a while. Mr. Rynders and Mr. Wicktor informed Jackie that the funding is being used and that the transportation program does not make money for the agency, the department will just lose a little less money while the position is vacant.

Mrs. Schaal asked if the Non-Emergency Medical Transportation (NEMT) Project starts in April 2011 will the Program Assistant position end. Mr. Wicktor stated that only the MA transportation would fall under this project, the rest of the transportation program would remain with Human Services. To prevent a possible layoff situation in April 2011, the position was reduced to 73% to reflect that portion of the position that would go to this new project. If the state would not follow through with this project, the Human Services Board would have to revisit this issue at that time.

Next Board Meeting: Monday, May 24, 2010 at 4:45 p.m. in the County Board Room of the Government Center.

Next Finance Meeting: Monday, May 24, 2010 at 3:45 p.m. in the County Board Room of the Government Center. Finance Members will be Patrick Milliren and Joan Plumer

Motion by Donna Juleff, seconded by Peggy Schlosser to adjourn the meeting. Motion carried.

Adjournment at 6:30 p.m.

Submitted by: _____
Sue M. Hoch, Office Manager

Approved by: _____
Chairperson of the Human Services Committee